

bbodance Teaching Qualifications Manager

Person Specification

Essential	Desirable	Evidenced
A relevant qualification in dance, dance teaching or education	A member of a professional dance body	Education and Training history
Substantial experience of Dance Teaching and Dance Teacher training	Substantial experience of Dance Teaching and Dance Teacher training in a range of industries and sectors (e.g. community, Further Education, Higher Education)	Employment history
Excellent understanding of dance practice and terminology across sectors		Personal Statement
Experience of writing and reviewing course documentation in line with regulatory requirements		Employment history
Experience of working with VLE (SharePoint/Moodle other)		Employment history
Experience of managing and delivering Distance Learning	Experience of Tutoring via distance learning	Employment history
Evidence of managing the maintenance of accurate and efficient systems for reporting student progress	Experience of managing a course or being course leader in Further education/ Vocational training or via an Awarding Organisation	Employment history
Evidence of ongoing personal development in education		Education and Training history/ Personal Statement
	Knowledge of Safeguarding	Personal Statement/ Employment History
Outstanding communication skills - both written and oral - with an emphasis on ability to present, both online and in person		Personal Statement
Ability to inspire and manage a team whilst managing many of them remotely across a wide range of disciplines		Personal Statement

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Outstanding organisational skills and the ability to work well under pressure and within defined timeframes		Personal Statement
Evidence of driving up standards in teaching to ensure students get the best possible experience from a course		Employment History/ Personal Statement
A keen ability to engage with and nurture students to ensure they achieve to the absolute best of their abilities		Personal Statement
A track record of engaging positively with students on a face to face basis as well as online		Employment History and Personal Statement
An engaging and charismatic personality		Interview!